

Tell us what you need

NovaMova · Project brief · v1.1 · 9 September 2026

Send your existing brief or this form to sales@novamova.agency. Leave a field open if you need our recommendation; a representative redacted sample is enough to start.

Essential information

Question	Your answer
Name, organization and reply address	
What result do you need?	
Source language and target language(s)/locale(s)	
Intended audience and use	
File type, approximate words/pages/items/minutes	
Representative source or secure file link	
Desired date and timezone	
Preferred workflow or recommendation requested	

Helpful project details

Question	Your answer
Second human specialist: bilingual review required?	
Required editable, PDF, structured, CMS or subtitle outputs	
Approved terminology, style or example	
Data sensitivity, AI/tool or subcontracting restrictions	
Official-purpose document: receiving body and its instructions	
Budget range and preferred currency, if known	
Existing platform/order channel	
Person who can resolve source questions and accept delivery	

Do not include account passwords, payment card details or verification codes. We can agree a suitable route before receiving restricted source material.

What you receive next

A scope, numerical estimate, included checks and proposed delivery window. Larger projects can start with a separately priced pilot.